

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL AUDITORIUM
MAY 10, 2012 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Student Liaisons
Niti Patel
Kevin Liu

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Ms. Gail Reichg, Director of Personnel
Mr. Henry Sherren, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy
____ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learning Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.*

SAFETY AND SECURITY: *To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.*

I. Presentation: (15 minutes)

- **High School Graduation Rate**

Ms. Every Pagán, Assistant Superintendent for Curriculum and Instruction

II. Superintendent's Report**III. Board President's Report****IV. Action to Adopt the Agenda**

Moved

Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

V. Committee (Chairs) / Liaison Reports

(various reports included in the packet)

VI. Comments From The Public *(5 minutes per speaker - any topic)***VII. Board Member Remarks****VIII. New Business**

R-1 Reports

Moved:

Seconded:

Acknowledge receipt of the following report attached hereto and made a part of the minutes:

HIB Investigation Report

April 19 - May 2, 2012

Exhibit R-1

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	April 27, 2012	Special Meeting	Exhibit M-1.a
b.	April 27, 2012	Confidential	Exhibit M-1.b
c.	April 30, 2012	Special Meeting	Exhibit M-1.c
d.	April 30, 2012	Confidential	Exhibit M-1.d

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Administration

A-1 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-2 Revised Policy - 2nd Reading

Moved:

Seconded:

Approve the second reading and adoption of the following revised Policy as detailed in Exhibit A-2 attached hereto and made a part of the minutes: *(Revision to better reflect District practice.)*

Policy No. 3541

Transportation

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Business Affairs

B-1 Contract Approval

Moved:

Seconded:

Approve the following:

- a. Amend agreement between Occupational Therapy Consultants, Inc. and the Franklin Township Board of Education to provide Speech, Occupational and Physical Therapy Services to Franklin Township students for the 2011-2012 school year. Additional amount of \$60,000 not to exceed a total of \$360,000. LEA Funded.
- b. Amend agreement between Professional Education Services, Inc. (P.E.S.I.) and the Franklin Township Board of Education to provide Bedside/Home Instruction for students that are admitted to Princeton House Behavioral Health Services of Princeton, NJ and require home instruction for the 2011- 2012 school year. Additional amount of \$2,100 not to exceed a total of \$5,100. LEA funded.
- c. Amend agreement between Functional Therapy, Inc. and the Franklin Township Board of Education to provide occupational therapy services to Franklin Township students from July 1, 2011 through June 30, 2012. Additional amount of \$14,000 not to exceed a total of \$19,000. LEA funded.
- d. Amend agreement between DAYTOP and the Franklin Township Board of Education to provide educational instruction for Franklin Township students while in treatment at DAYTOP from September 1, 2011 through June 30, 2012. Additional amount of \$6,000 not to exceed a total of \$16,000. LEA funded.
- e. Amend agreement between Brookfield Schools and the Franklin Township Board of Education to provide homebound instruction for Franklin Township students while hospitalized during the 2011-12 school year. Additional amount of \$1,000 not to exceed a total of \$7,000. LEA funded.
- f. Amend agreement between Preferred Home Health Care and Nursing Services, Inc. and the Franklin Township Board of Education to provide nursing services for Franklin Township students during the 2011-2012 school year. Additional amount of \$22,000 not to exceed a total of \$55,000. LEA funded.
- g. Amend agreement between Somerset Handicapped Children's Treatment Center and the Franklin Township Board of Education to provide Physical, and Occupational & Speech Therapy Services to Franklin Township students from July 1, 2011 to June 30, 2012. Additional amount of \$1,500 not to exceed a total of \$11,500. LEA funded.
- h. Amend agreement between Loving Care Agency, Inc. and the Franklin Township Board of Education to provide nursing services for Franklin Township students during the 2011-2012 school year. Additional amount of \$39,000 not to exceed a total of \$339,000. LEA funded.
- i. Amend agreement between Bayada Nurses, Inc. and the Franklin Township Board of Education for nursing services for Franklin Township students for the 2011 – 2012 school year. Additional amount of \$30,000 not to exceed a total of \$190,000. LEA funded.
- j. Amend agreement between Eden Autism Service – Wawa Services and the Franklin Township Board of Education to provide therapy service to Franklin Township students for the 2011-2012 school year. Additional amount of \$26,295 not to exceed a total of \$63,000. LEA funded.

- k. Amend agreement between Maxim Healthcare Services, Inc. and the Franklin Township Board of Education to provide nursing services for one student. Additional amount of \$1,000 not to exceed a total of \$66,000. LEA funded.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-2 Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2011-2012 School Year

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, Title 18A:18A-10 provides that a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Franklin Township Board of Education desires to authorize its purchasing agent for 2011-2012 to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as detailed in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-3 Contracted Professional Student Services

Moved:

Seconded:

Acknowledge the funding sources on the following prior approved contracts for extra therapy services and/or bedside instruction provided students in accordance with individual educational plans.

- a. Functional Therapy Inc. – Development Rehabilitation Services
 - Funded with LEA monies for extended year services (July & August)
 - Funded with IDEA grant monies for school year services (Sept – June)
- b. Sharon Maida
 - Funded with LEA monies for extended year services (July & August)
 - Funded with IDEA grant monies for school year services (Sept – June)
- c. Middlesex County Educational Services
 - Funded with IDEA grant monies

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Curriculum and Instruction

C-1 Field Trip Destinations

Moved:

Seconded:

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-1 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-2 Field Trip Applications (Involving overnight, over 150 miles, or air travel)

Moved:

Seconded:

Approve the following field trip:

Franklin High School graduates to participate in Project Graduation 2012 at the Sonny Werblin Recreation Center, Rutgers University, Piscataway, New Jersey, June 21-22, 2012 as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-3 2012-2013 Professional Development Plan

Moved:

Seconded:

Approve submission of the District's Professional Development Plan for the 2012-2013 school year to the New Jersey Department of Education as detailed in Exhibit C-3 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-4 Approve Summer School

Moved:

Seconded:

Approve the following summer school offerings:

- a. Hunterdon County Educational Services Commission Summer School for grades 7-8 to be held from July 2, 2012 - August 1, 2012 at Franklin Middle School, 415 Francis Street, Somerset, NJ. Tuition-based program.

- b. Hunterdon County Educational Services Commission Summer School for grades 9-12 to be held from July 2, 2012 - August 1, 2012 at Franklin Middle School, 415 Francis Street, Somerset, NJ. Tuition-based program.

As detailed in Exhibit C-4 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-5 Title 1 Summer Academy

Moved:

Seconded:

Approve the Title 1 Summer Academy to provide additional support in reading and mathematics to fifty (50) students entering 5th grade (current 4th graders), and fifty (50) students entering 7th grade (current 6th graders) for four (4) weeks, July 5, 2012 through August 2, 2012, from 8:00 am to 11:00 am. Current 4th graders will be instructed at Sampson G. Smith School and current 6th graders will be instructed at Franklin Middle School. Students are to be nominated by their teachers. Funded by Title 1 Federal Funds.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-6 Application for Funds *(Exhibit will be delivered prior to meeting.)*

Moved:

Seconded:

Approve submission of application for funds to the New Jersey Department of Education to support implementation of the Anti-Bullying Bill of Rights Act. These funds are for expenditures already incurred or that will be incurred during the time period of July 1, 2011 to June 30, 2012 solely for the implementation of the Anti-Bullying Bill of Rights Act as detailed in Exhibit C-6 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-7 High School Mathematics Course Name Change

Moved:

Seconded:

Approve the following course name change to commence with the 2012-13 school year:

Probability and Statistics to *Introduction to Probability and Statistics*

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-8 High School Mathematics New Course Offerings

Moved:

Seconded:

Approve new high school mathematics course offerings to commence with the 2012-13 school year:

- Statistics – Full Year 5 credit course
- Math SAT Preparation – Half Year 2 ½ credit course
- Discrete Mathematics II – Half Year 2 ½ credit course

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-9 Mathematics Evaluation Program

Moved:

Seconded:

Approve a new K-2 Mathematics Evaluation Program, **Go Math**, for grades K-2 for cost of \$86,068.35 to commence with the 2012-13 school year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Personnel

P-1 Personnel Report No. 17, dated May 10, 2012

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No.17. (Exhibit P-1 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-2 Increment Withholding

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following increment withholding:

WHEREAS, teaching staff member 6732 is currently employed as a Teacher and has been so employed on a continuous basis since the 1999-2000 school year;

WHEREAS, the Board of Education has received a recommendation from the Superintendent of Schools relating to district employee 6732; and

WHEREAS, the Superintendent has recommended that the employee's employment and adjustment increments (including longevity increment, if any) be withheld for the 2012-2013 school year, and that the salary of such employee be maintained at the same amount as the salary level for such employee for the 2011-2012 school year; and

WHEREAS, specific grounds for recommendation are set forth in the attachment hereto (which shall be held confidential by the Board) and have been submitted to the Board and considered by it in connection with this action; now, therefore, be it

RESOLVED by the Board of Education, in accordance with the provisions of N.J.S.A. 18A:29-14, as follows:

The employment and adjustment increments (including longevity increment, if any) shall be withheld from district employee 6732 for the 2012-2013 school year and that the employee's salary for the 2012-2013 school year shall be the same as received by such employee during the 2011-2012 school year (\$57,790).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-3 Increment Withholding

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following increment withholding:

WHEREAS, teaching staff member 7999 is currently employed as a Teacher and has been so employed on a continuous basis since the 2005-2006 school year;

WHEREAS, the Board of Education has received a recommendation from the Superintendent of Schools relating to district employee 7999; and

WHEREAS, the Superintendent has recommended that the employee's employment and adjustment increments (including longevity increment, if any) be withheld for the 2012-2013 school year, and that the salary of such employee be maintained at the same amount as the salary level for such employee for the 2011-2012 school year; and

WHEREAS, specific grounds for recommendation are set forth in the attachment hereto (which shall be held confidential by the Board) and have been submitted to the Board and considered by it in connection with this action; now, therefore, be it

RESOLVED by the Board of Education, in accordance with the provisions of N.J.S.A. 18A:29-14, as follows:

The employment and adjustment increments (including longevity increment, if any) shall be withheld from district employee 7999 for the 2012-2013 school year and that the employee's salary for the 2012-2013 school year shall be the same as received by such employee during the 2011-2012 school year (\$55,340).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-4 Increment Withholding

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following increment withholding:

WHEREAS, teaching staff member 7658 is currently employed as a Teacher and has been so employed on a continuous basis since the 2004-2005 school year;

WHEREAS, the Board of Education has received a recommendation from the Superintendent of Schools relating to district employee 7658; and

WHEREAS, the Superintendent has recommended that the employee's employment and adjustment increments (including longevity increment, if any) be withheld for the 2012-2013 school year, and that the salary of such employee be maintained at the same amount as the salary level for such employee for the 2011-2012 school year; and

WHEREAS, specific grounds for recommendation are set forth in the attachment hereto (which shall be held confidential by the Board) and have been submitted to the Board and considered by it in connection with this action; now, therefore, be it

RESOLVED by the Board of Education, in accordance with the provisions of N.J.S.A. 18A:29-14, as follows:

The employment and adjustment increments (including longevity increment, if any) shall be withheld from district employee 7658 for the 2012-2013 school year and that the employee's salary for the 2012-2013 school year shall be the same as received by such employee during the 2011-2012 school year (\$71,340).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-5 Increment Withholding

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following increment withholding:

WHEREAS, teaching staff member 6389 is currently employed as a Teacher and has been so employed on a continuous basis since the 1997-1998 school year;

WHEREAS, the Board of Education has received a recommendation from the Superintendent of Schools relating to district employee 6389; and

WHEREAS, the Superintendent has recommended that the employee's employment and adjustment increments (including longevity increment, if any) be withheld for the 2012-2013 school year, and that the salary of such employee be maintained at the same amount as the salary level for such employee for the 2011-2012 school year; and

WHEREAS, specific grounds for recommendation are set forth in the attachment hereto (which shall be held confidential by the Board) and have been submitted to the Board and considered by it in connection with this action; now, therefore, be it

RESOLVED by the Board of Education, in accordance with the provisions of N.J.S.A. 18A:29-14, as follows:

The employment and adjustment increments (including longevity increment, if any) shall be withheld from district employee 6389 for the 2012-2013 school year and that the employee's salary for the 2012-2013 school year shall be the same as received by such employee during the 2011-2012 school year (\$88,751).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-6 Create Position

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the creation of the following position:

Director of Guidance 9-12

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-7 Job Descriptions

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following job descriptions as detailed in Exhibit P-7.a and P-7.b attached hereto and made a part of the minutes:

- | | | |
|----|--------------------------------|---------|
| a. | Director of Guidance 9-12 | new |
| b. | Supervisor of Child Study Team | revised |

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

IX. Comments From The Public *(5 minutes per speaker—any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session *(if deemed necessary)***

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Returned to open session at _____ p.m.

X. Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown